

# Marriage Application Form



**Note: The information you give on this form is the information which will appear on your wedding certificate. It must be returned to the Parish Office with your deposit as soon as possible in order to guarantee your booking. The date and time of our wedding is not confirmed until this form is received.**

<b>The Date and Time of the Wedding</b>		
	<b>The Groom</b>	<b>The Bride</b>
<b>Full Name</b> <i>(all middle names etc)</i>		
	<i>Please attach a photocopy of the personal details page of your passports</i>	
<b>Date of Birth and Age at Wedding</b>		
<b>Address at which you are living now.</b>		
<i>How long have you lived there?</i>		
<b>Best Contact Telephone Number.</b>		
<b>Email address</b>		
<b>Are you a British or Irish Citizen or do you have EU Settled Status?</b>		
<p><b>Grounds on which the marriage may happen at St Mary's</b></p> <p><i>For the purpose of this application "parent" means:</i></p> <p>1. natural parent 2. parent by adoption 3. a person who "has undertaken the care and upbringing" of the applicant as if a parent..</p> <p><i>Please note: these provisions do not apply to step-parents unless they qualify under note 3 above.</i></p>	<p>You only need to tick <u>one</u> of the following boxes. (please tick the easiest one to prove)</p> <p><input type="checkbox"/> 1. Residence in the parish for at least six months now or at some previous time address: _____ from _____ to _____</p> <p><input type="checkbox"/> 2. Residence in the parish for at least six months now or at some previous time of a parent of one of the applicants during his / her lifetime. address: _____ from _____ to _____</p> <p><input type="checkbox"/> 3. One of the couple's parents or grandparents were married in St Mary's</p> <p><input type="checkbox"/> 4. One of the couple were baptized at St Mary's or confirmed through St Mary's.</p> <p><input type="checkbox"/> 5. One of the couple has ever habitually attended worship for at least six months. From _____ to _____ which services?</p> <p><input type="checkbox"/> 6. One of the couple's parents has ever habitually attended worship for at least six months during the lifetime of the applicant. From _____ to _____ which services?</p> <p><input type="checkbox"/> 7. One of the couple is or intends to be on St Mary's Church Electoral Roll.</p> <p><input type="checkbox"/> 8. Other _____</p> <p><i>Please attach photocopies of proof of residency for six months or other connection You will need to show the priest originals of baptism or wedding certificates.</i></p>	

<b>Profession</b> <i>(occupation or rank)</i>		
<b>Marital status</b>	<i>Single /Divorced /Civil partnership dissolved</i>	<i>Single / Divorced / Civil partnership dissolved</i>
<b>Nationality</b>		
<b>Are you related?</b> <i>by birth or by marriage?</i>		
<b>Have you ever been married before?</b>		

*If you have been married before and are divorced & your previous spouse is still alive please fill out the additional form.*

<b>Are you Church of England?</b> <i>If not, what denomination are you?</i>		
<b>Are you baptized?</b>	<i>year of baptism</i>	<i>year of baptism</i>
<b>Are you confirmed?</b>	<i>year of confirmation</i>	<i>year of confirmation</i>
<b>What is your Church of England parish?</b>		
<b>Are you on the Church Electoral Roll of another parish? Which one?</b>		
<b>Your Father's <u>full</u> name</b>  <b>Your Mother's <u>full</u> name</b>		
<b>Your Father's profession</b>  <b>Your Mother's profession</b>		
<b>What is your future address and tel. number. (if different from overleaf)</b>		

- We would like to have an organist
- We would like to have the professional choir
- We would like to have the bells if possible                       and before the service as well

We intend to make a video recording or video live stream including musical portions of the service and understand that this incurs additional fees

We accept the notes and conditions included in this form.

We wish to be married to each other in St Mary's according to the rites of the Church of England.

I confirm that the information and answers given in and supplied with this form are correct to the best of my knowledge and belief. *(Please note: giving false information in order to get married is a criminal offence.)*

Signed

Signed

Date

# Additional Form for marriage after divorce

(each person who has been married before and divorced and whose previous partner is still alive must fill in one of the following forms)

Name	
Date and exact place of first wedding	
Have you been married before more than once? <i>(if so you will need to photocopy this form and fill it in for each of your previous weddings and divorces.)</i>	
Name of previous spouse	
Where does your previous spouse live now?	
Since when have you been living apart?	
Has your previous spouse remarried or formed a civil partnership	
When and where was your Divorce Decree Absolute granted	<i>Please attach a photocopy of the decree absolute to this application. The priest marrying you will need to see the original.</i>
Names and ages of any children	
Was there any scandal involved in the breakdown of your previous marriage?	
What does your previous spouse think about you marrying again?	
What do your children think about you marrying again?	
Have you ever been refused an application to be married in church? If so, where & when?	

# Repeat Additional Form for marriage after divorce

(each person who has been married before and divorced and whose previous partner is still alive must fill in one of the following forms)

Name		
Date and exact place of first wedding		
<b>Have you been married before more than once?</b> <i>(if so you will need to photocopy this form and fill it in for each of your previous weddings and divorces.)</i>		
Name of previous spouse		
Where does your previous spouse live now?		
Since when have you been living apart?		
<b>Has your previous spouse remarried or formed a civil partnership</b>		
<b>When and where was your Divorce Decree Absolute granted</b>	<i>Please attach a photocopy of the decree absolute to this application.  The priest marrying you will however need to see the original.</i>	
Names and ages of any children		
<b>Was there any scandal involved in the breakdown of your previous marriage?</b>		
<b>What does your previous spouse think about you marrying again?</b>		
<b>What do your children think about you marrying again?</b>		
<b>Have you ever been refused an application to be married in church?</b> <b>If so, where &amp; when?</b>		

# Table of Fees 2021

The following fees should be paid to the Parish Office TWO WEEKS before the wedding at the latest. Please note the Parish Office is open Monday to Friday from 9.00am until 1.00 pm. Payment details can be found in the Marriage Booklet. Online Payments are preferred. Cheques payable to *St Mary's Battersea Fees*.

The Parish Office, St Mary's Church Crypt, Battersea Church Road, SW11 3NA  
Tel: 020 7228 9648

## Section A: Legal Fees set by Parliament

- |   |      |
|---|------|
| 1. Legal Fees Administered by St Mary's (including calling Banns) | £211 |
| 2. Legal/Building/Preparation/Church Fees Payable to St Mary's    | £299 |

## Section B: Local Fees set by St Mary's Parochial Church Council

### 3. Verger £50

*St Mary's cannot automatically charge you for the services of a Verger. However, we do ask that you pay this fee so that the church can be fully prepared in advance for your wedding service. The fee should be paid in **cash** in an envelope marked 'Verger' and also with your name and date of the wedding.*

### 4. Heating Charge £50

*It is **strongly recommended** that you ask for heating to be provided for all weddings between October and April.*

### 5. Organist £200

*If you wish to have the services of an organist, this is the fee payable in accordance with the rates of the Incorporated Society of Musicians. This fee is due to the Director of Music even when you provide your own organist. This amount includes a nominal amount for administrative tasks including liaising with you regarding music.*

### 6. Organ Maintenance Fee £35

*If the organ is used, please add this amount to the fees payable under Section A.2 above.*

### 7. Professional Choir £300

*If you wish to have the services of the professional quartet, this is the fee liable.*

### 8. Sound Recording Fee/Video Recording Fee

*Musicians are entitled to Performing Rights if they are recorded in any way, including through camera phones. The following additional charges apply if any of the musical portions of the service are recorded. Video recording has the effect of doubling the fees of any musicians engaged, including the organist.*

Sound Recording	£50
Video Recording (including Live Streaming)	£200 (Organist only)/£300 (Organist & Professional Choir)

### 9. Recorded Music Fee £10

*If you are using our iPod and associated equipment, please add this amount to the fees payable under Section A.2 above.*

### 10. Bells

After the service only	£170
Before and after the service	£250

*In cash in an envelope marked "Bells" and marked with your name and the date of your wedding. £10 & £5 notes.*

# Office Use – Legal Preliminaries

<b>The Date and Time of the Wedding</b>		
	<b>The Groom</b>	<b>The Bride</b>
<b>Full Name</b> <i>(all middle names etc)</i>		
<b>Dates for calling the banns</b>		

<p><b>Documentation received and seen</b></p> <p><b>Please circle any documentation which has not been seen and which must be seen before the wedding takes place.</b></p> <p><b>Please strike out any documentation which is not required.</b></p>	<p><input type="checkbox"/> 1. Photocopy of passport details</p> <p><input type="checkbox"/> 2. Proof of residency</p> <p><input type="checkbox"/> 3. Proof of qualifying connection</p> <p><input type="checkbox"/> 4. Electoral Roll application form</p> <p><input type="checkbox"/> 5. Banns certificates from other parishes</p> <p><input type="checkbox"/> 6. Divorce Decree Absolute</p> <p><input type="checkbox"/> 7. Divorce Decree Absolute</p> <p><input type="checkbox"/> 6. Other _____</p>
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<p><b>Legal Preliminaries</b></p>	<p><input type="checkbox"/> 1. Both British Citizens (Banns of Marriage)</p> <p><input type="checkbox"/> 2. One or both EEA or Swiss National (Banns of Marriage or Common Licence)</p> <p><input type="checkbox"/> 3. One or both Non-EEA or Swiss National (Superintendent Registrar's Certificate)</p> <p><input type="checkbox"/> 4. Archbishop's Special Licence</p>
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# Office Use – Fees

## Fees paid

£100 deposit (deducted from fees below)  date received \_\_\_\_\_

### Fees Set by the Parochial Fees Order

1. Legal Fees (Incumbent) £211  date received \_\_\_\_\_
2. Legal Fees (St Mary's) £299  date received \_\_\_\_\_

### Optional Extras

3. Verger £50  date received \_\_\_\_\_
4. Heating £50  date received \_\_\_\_\_
5. Organist £200  date received \_\_\_\_\_
6. Organ Maintenance £35  date received \_\_\_\_\_
7. Professional Choir £300  date received \_\_\_\_\_
8. Recording Fees
- Sound Recording £50 (Organist)  date received \_\_\_\_\_
- Video Recording £200 (Organist)  date received \_\_\_\_\_
- Video Recording £300 (Pro Choir)  date received \_\_\_\_\_
- 9 Recorded Music £10  date received \_\_\_\_\_
10. Bells after only £170  date received \_\_\_\_\_
- Bells before and after £250  date received \_\_\_\_\_

### Other information